



Food and Agriculture
Organization of the
United Nations



General Fisheries Commission
for the Mediterranean
Commission générale des pêches
pour la Méditerranée

19th session of the Scientific Advisory Committee on Fisheries (SAC)

INFORMATION NOTE

DATES

16 – 19 May 2017

The official opening for SAC 19 will take place at **10:00 hours** on **Tuesday, 16 May 2017** in the Urška hall of the **Ljubljana Exhibition and Convention Centre**, Ljubljana, Slovenia. The sessions will then be held daily from 9:00 to 12:00 hours and from 14:00 to 17:00 hours.

MEETING VENUE

Gospodarsko razstavišče (GR) – Ljubljana Exhibition and Convention Centre

Dunajska cesta 18

Si – 1000, Ljubljana

SAC 19 will be held in "Dvorna Urška" ("Urška hall"), which is on the 2nd floor of the "Forum" building. The entrance is from the main road, Dunajska cesta 18. Bus stop in front of the meeting venue is "Razstavišče".

Map of all the buildings that are part of the "GR – Ljubljana Exhibition and Convention Centre": <http://www.ljubljanafair.com/for-organisers/halls>. The "Forum" building is the last one on the left-hand side.

Other venue info:

tel.: +386 (01) 300 26 00

faks.: +386 (01) 300 26 28

info@gr-sejem.si

web page: <http://www.ljubljanafair.com/>

REGISTRATION

Credentials

Members of delegations are kindly requested to send their official credentials to GFCM-Secretariat@fao.org at the earliest convenience, duly signed by the competent authorities of their respective Governments/agencies/organizations (sample format available on the GFCM website). Heads of delegation should be clearly specified in order to facilitate the potential organization of ad-hoc meetings. Originals of credentials can be provided to the Secretariat staff directly during the session.

Online pre-registration

Participants are requested to pre-register online at <http://www.fao.org/gfcm/meetings/info/en/c/472638/> well in advance, and **no later than Thursday 11 May 2017**, to facilitate compilation of the list of participants and especially smooth coordination for the issuance of badges.

Please note that registering online prior to the meeting is mandatory in accordance with standard United Nations security procedures. Online registrations must be supported by signed credentials.

VISA

Participants in need of a VISA are required to independently handle their application procedures in due time with the Slovenian Embassy in their respective countries. Should an invitation letter be needed to support the application, please do not hesitate to contact the GFCM Secretariat.

DOCUMENTS

A **provisional agenda** will be available in the four languages of the Commission on the SAC 19 webpage.

As part of the efforts by the Commission to reduce the amount of paper used in conjunction with its sessions, the SAC 19 will be a **paperless meeting**. Only copies of the meeting agenda will be made available.

All pre-session documents are being made available as they are issued in the [SAC 19 SharePoint portal](#) in English and also translated in French, as appropriate. The portal will be accessible to accredited participants with their personal @gfconline credentials (new access credentials or password reset can be requested to the GFCM Secretariat).

NATIONAL REPORTS FOR THE SAC

Contracting parties to the GFCM are kindly reminded to send to the GFCM Secretariat, **by Friday 28 April 2017**, their national reports to the SAC. The SAC national reports e-tool, to submit national reports electronically, is accessible from the SAC Sharepoint Portal with the access credentials that will be provided to each country.

ACCOMMODATION

The hosting country agreed on preferential prices for the participants of the SAC with the following hotel:

AUSTRIA TREND HOTELS - HOTEL LJUBLJANA ****

Dunajska cesta 154, 1000 Ljubljana

This hotel is located on the same street of the meeting venue, on the same side of the street, around 2 km away.

Buses lines: 6, 8 and 11 that can be taken across the street from the hotel to the meeting venue. The name of the bus stop in front of the meeting venue is "Razstavišče". It is possible to buy and charge the public transport "Urbana card" in the hotel. Price is 2 €.

Discounted rates are as follows:

- One bed Deluxe room with breakfast – 119,00 € per room per night
- Two beds Deluxe room with breakfast – 138,00 € per room per night
- One bed Executive room with breakfast – 138,00 € per room per night
- Two beds Executive room with breakfast – 157,00 € per room per night

Tourist tax is not included in the price of the room: it's 1,27 € per person per night.

Due to high demand during the spring/summer period, rooms can only be guaranteed up to 15 April 2017. Rooms can be booked (free cancellation policy until 7 days before arrival) by using the hotel registration form available on the GFCM website.

List of other larger hotels in vicinity of the meeting venue (15-30 minutes' walk):

Hotel Lev****

Vosnjakova ulica 1,
Ljubljana, 1000,

Grand hotel Union****

Miklošičeva 1, 1000 Ljubljana,

Grand hotel Union Business****

Miklošičeva 1, 1000 Ljubljana,

Central hotel Ljubljana****

Miklošičeva 9, 1000 Ljubljana,

Slon hotel****

Slovenska cesta 34,
1000 Ljubljana

The City hotel***

Dalmatinova 15, 1000 Ljubljana

Hotel Park***

Tabor 9,
1000 Ljubljana

PUBLIC TRANSPORT

Bus

To be able to use buses, participants need to buy "Urbana kartica" ("**Urbana card**") that can be usually bought at the receptions of the hotels, at the news agents', larger stores, at the price of 2€.

Card needs to be charged, a single ride up to 90 minutes in the larger central area is 1,2€ (no cash payments or any other form of tickets are possible on the buses).

Maps of the bus lines can be obtained at the receptions of the hotels and at the Tourist info points.

Web page of the "Urbana kartica": <http://www.jhl.si/en/single-city-card-urbana>

Taxi

Prices of the taxis are not regulated therefore participants need to pick them carefully. As a rule of thumb avoid taxis that are parked at the main railway / bus station as they are predators – they can charge you up to 10€ for a km! All taxis in Ljubljana must have a "taxi registration number" displayed with large letters and numbers on their doors, on both sides (e.g. Lj -12). These numbers are usually displayed at the passenger's doors.

Again as a rule of thumb, those taxis that advertise also a name of their company at the first doors, on both sides, usually have very convenient prices.

Taxi companies listed below do have convenient prices (less than 1€ per km):

- **Taxi Laguna**; tel.: 003861 511 23 14 or 0038631 492 299
- **Taxi Metro**; tel.: 0038641 240 200
- **Taxi Rondo**; tel.: 0038670 900 900 , 0038640 970 970, 0038641 970 970

Transport from and to Ljubljana airport

The "Ljubljana Jože Pučnik Airport" is around 25 km away from the Ljubljana.

Few companies are offering shuttle transfers at the price of 9€ (one way):

- **GoOpti** - it must be booked online
Tel.: +386 1 320 45 30,
www.goopti.com
info@goopti.com
- **Markun Borut & Co. d.n.o.** – bookings are made via phone call
Tel.: +386 (0) 51 321 414 and +386 (0) 41 792 865

Transport from and to other airports in the vicinity of Slovenia

It could be also convenient to travel to Trieste (Italy) which is just next to the Slovenian border or maybe to some other airport.

Slovenian company **GoOpti** provides shuttle transfers from Trieste airport and many others within a range of more than 400 km (e.g. Venice, Treviso, Milano, Vienna (AT), Klagenfurt (AT), Munich (DE).

Shuttle transfer from Trieste to Ljubljana takes around 1 hour 20 minutes (around 120 km).
Bookings must be made online.

GoOpti has a similar system of pricing as the Low cost airlines, meaning the sooner you book, cheaper it will be. In addition, for each transfer they offer you 3 options (they call them "windows"), the cheapest option requires to be at the picking point well in advance, the more expensive one requires to be at the picking point a little less in advance and the last one guarantees you exact time of departure. Nevertheless, all three options guarantee you exact time of arrival to your destination.

USEFUL INFORMATION ON LJUBLJANA AND SLOVENIA

Visit Ljubljana:

<https://www.visitljubljana.com/en/visitors/>

Ljubljana – Lonely planet

<https://www.lonelyplanet.com/slovenia/ljubljana>

Ljubljana - Wikitravel

<http://wikitravel.org/en/Ljubljana>

SLOVENIA – I feel Slovenia

<https://www.slovenia.info/sl>

Slovenia – Lonely planet

<https://www.lonelyplanet.com/slovenia>

SLOVENIA.SI

<http://www.slovenia.si/>

CONTACT INFORMATION

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